

L&C Royal Management Corporation

A Community Association Management Company

13155 SW 42ND STREET STE#103
MIAMI, FL 33175-3428
T (305) 228-7326/7 F (305) 228-7328
lcroyal@lcroyalmanagement.com

Contact Information Update Form and Authorization to Receive Electronic Documentation

Please complete and return this form to us via e-mail, regular mail, or in person.

Association Name: _____

Homeowner's Name: _____

Property Address: _____ **Unit #:** _____

City: _____ **State:** __ **Zip Code:** _____

Mailing Address (if different): _____

City: _____ **State:** __ **Zip Code:** _____

Phone #: _____ **Other Phone #:** _____

E-Mail: _____

I would like to receive association statements, agendas, & updates via e-mail.

Tenant's Name(s): _____

Phone #: _____ **Other Phone #:** _____

E-Mail: _____

Please note: All homeowners are responsible for maintaining this information up to date with the Association's Management Company in order to ensure proper lines of communication, especially in case of an emergency.

Print Name: _____

Signature: _____

Date: _____

FOR OFFICE USE ONLY

Updated By: _____ **Date:** _____
