

#### **APPLICATION REQUIREMENTS**

Please read the following information carefully:

- 1) The application must include the information of all those that will occupy / rent / purchase the property.
- 2) A non-refundable Application Fee of \$125.00 (1 or 2 adults), or \$150.00 (3 or more adults) is required.
  - \*Please make Money Order or Cashier's Check payable to **L&C Royal Management**.
- 3) You must also include:
  - a. Copy of Driver's License or Passport (per each adult).
  - b. Copy of Vehicle Registration
  - c. Copy of Contract or Lease Agreement.
  - d. If purchasing under a Corporation, please submit a copy of the Articles of Incorporation.
    - Application must be filled out by president(s)/owner(s) of the Corporation.
- 4) <u>Each adult</u> must fill out a Residential Screening Request Form, as well as a Disclosure & Authorization Agreement.
- 5) All applicants must fill out and sign No Sub-Leasing Form.
- 6) All applicants must date and initial each page of the Rules & Regulations.
- 7) No Pets Allowed for Tenants.
- 8) Please print your package/required copies, and then submit to our office (either in person or by mail). Applications/documents will <u>not</u> be accepted by email.

Management will not receive any incomplete application. An application will begin its process once all requirements are submitted.

The application process may take up to 21 days. Applicants will be notified immediately of any updates. Please do not repeatedly contact us regarding status.



Kenland Walk Condominium II, Inc 13155 SW 42<sup>ND</sup> STREET STE#103 MIAMI, FL 33175-3428 T (305) 228-7326/7327 F (305) 228-7328 lcroyal@lcroyalmanagement.com

Please complete all questions and fill in all blanks. If any question is not answered/left blank, or answered falsely, this application may be returned, not processed, and/or not approved. Missing information will cause delays. Once submitted, order cannot be cancelled or refunded.

	A	PPLIC	ATIO	N FORM					
Application Type: ( ) Pu	rchase / (	) Lease	e /	( ) Occ	cupancy	/			
Association: Kenland Wa	k Condominium	II, Inc.							
Address Applied For:									
Bldg. #: Apt. #: _									
First Applicant Name: Marital Status: ( ) Single	/ ( ) Marrie	ed /	DOB	l: Separated	/ Oth a	_ SSN #: ( ) Divorced	/	( ) W	idowed
Tel #:	/ ( ) Marrie	ed /	DOE	s: Separated	/	_ SSN #: ( ) Divorced	/	( ) W	
Other family members w	ho will occupy	the pro				e children). onship			
Emergency Contacts:									
Name		Relati	ionsl	nip	Tel	#	Cel	I #	
Vehicles:									
Make	Model			Year	Lic	ense Plate #	# C	olor	
First Applicant Driver's License #:					·		s	state:	
Second Applicant Driver's License #							_	itate:	



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RESIDENCE HISTORY				
Present Address:				
City:	State:	Zip:	Dates of Re From:	
Landlord:			Tel #:	
Previous Address:				
City:			Dates of Re	
Landlord:				
EMPLOYMENT REFEREN	NCES			
Employer:			Tel #:	
Address:				
Monthly Income:			Dates of En	nployment To:
Employer:			Tel #:	
Address:				
Monthly Income:			Dates of Em From:	
CHARACTER REFERENCE	CES (No Family Memb	ers)		
Name:		Ci	ty:	State:
Tel #:	Email:			
Name:		Ci	ty:	State:
Tel #:	Email:			
Name:		Ci	ty:	State:
Tel #:	Email:			
If this application is not legible liable or responsible for any omissions of illegibility.  By signing, the applicant recogapplicant and a full disclosure	inaccurate information in gnizes that L&C Royal Ma e of pertinent facts will be	n the investigation and relate nagement and the Association made to the Association. Th	ed report (to the Ass n will investigate the i e investigation may b	sociation) caused by such information supplied by the be made of the applicant's
character, general reputation,	personal characteristics,	credit standing, police arrest r	record and mode of liv	ving as applicable.
First Applicant Name:		Signature:	Da	ate:
Second Applicant Name:		Signature:	Da	ate:

### LC Royal Mgmt – Kenland Walk #02 / Ref#\_\_\_\_\_

### **RESIDENTIAL SCREENING REQUEST**

First:	Middle:		_ Last:			
Address:						
City:		ST:	Zip:			
SSN:		DOB (MN	M/DD/YYYY):			
Tel#:		Cel#:				
Current Employer						
Company:	N/A	Tel#:	N/A			
Supervisor:	<u>N/A</u>	Salary:	N/A			
Employed From:	<u>N/A</u> To: <u>N/A</u>	\ Title:	N/A_			
<u>Current Landlord</u>						
Company:	<u>N/A</u>	Tel#:	<u>N/A</u>			
Landlord:	<u>N/A</u>	Rent:	<u>N/A</u>			
Rented From:	N/A	To:	N/A			
I have read and signed the Disclosure and Authorization Agreement.  SIGNATURE: DATE:						
			· ·			

## DISCLOSURE AND AUTHORIZATION AGREEMENT REGARDING CONSUMER REPORTS

#### **DISCLOSURE**

A consumer report and/or investigative consumer report including information concerning your character, employment history, general reputation, personal characteristics, criminal record, education, qualifications, motor vehicle record, mode of living, credit and/or indebtedness may be obtained in connection with your application for residence.

#### **AUTHORIZATION**

You hereby authorize and request, without any reservation, any present or former employer, school, police department, financial institution, division of motor vehicles, consumer reporting agency, or other persons or agencies having knowledge about you to furnish AmeriCheckUSA with any and all background information in their possession regarding you, in order that your residence qualifications may be evaluated. You also agree that a fax or photocopy of this authorization with your signature be accepted with the same authority as the original.

READ, ACKNOWLEDGED AND AUTHO	RIZED	
Print Name		
Signature	Date	
For California, Minnesota or Oklahoma a report, if one is obtained, please check the		eive a copy of the

# KENLAND WALK CONDO II, INC. PARKING PERMIT FORM

		HOMEOWNER'S INFORMATION	N
Homeowner's Name	(s):		Acct. #:
Property Address:			
Phone #:		Other Phone #:	
E-mail:			
	TENA	NT'S INFORMATION (If applica	ble.)
Tenant Name(s):			
E-mail:			_
Г			
		VEHICLE INFORMATION	
Re	sidents are entitle	ed access to <u>one</u> reserved p	arking spot per unit.
INFORMATION FOR VEH	HICLE NO. 1		
Make:	Model:	Color:	Tag #:
Vehicle Identification	#:		DECAL # 1:
GUEST #:			
I HAVE READ AND UN	NDERSTAND THE F	OLLOWING:	
Miami, FL 33175 during A management emploregistration, and licens	g regular business h byee must photogra e with them at the tii	ours: Monday - Friday, 9:00 am - ph each vehicle, therefore, all me of registering. Tenants must b	ated at 13155 SW 42nd Street STE # 103 12:00 pm or 1:00 pm - 6:00 pm. residents <u>must</u> take their vehicle, vehicle ring their Approval Letter with them to show
parking permits. Unre	are not authorize egistered vehicles,	d to park in the community, a unauthorized vehicles, vehicles	and therefore are not eligible to receive s using expired parking permits, and / or e towed at the owner's expense.
Print Name		Signature	Date



### Kenland Walk II Association, Inc.

### **NO SUBLEASING OR ROOMMATES ARE PERMITTED**

Ι, , ι	understand that units cannot
be subleased and no roommates are	
at any time that there are unaut, the Association will mov	horized occupants in unit
process.	
Acknowledged by:	
7 to this digest by t	
Applicant	<del></del>
Co-Applicant	
Date	

### KENLAND WALK CONDOMINIUM II, INC. L&C ROYAL MANAGEMENT CORPORATION

A Community Association Management Company

13155 SW 42NDSTREET STE#103 MIAMI, FL 33175-3428 T (305) 228-7326/7327 F (305) 228-7328 lcroyal@lcroyalmanagement.com

Under the Condominium documents, the Board of Directors is responsible to establish Rules and Regulations, Management Company is responsible to enforce them, and Unit Owners are responsible to see that the Rules and Regulations are observed by the families, guests, invitees, leaseholders and other persons over whom they exercise control and supervision.

The purpose of these Rules and Regulations is to give the residents of Kenland Walk II Condominium Association their rights of individualism without infringing upon the rights of other residents. These Rules and Regulations are binding upon all Unit Owners and Residents and may be modified, added to, or repealed at any time by the Board of Directors or through a majority vote of the Unit Owners.

The Rules and Regulations for Kenland Walk II are as follows:

#### **Exterior and Internal Buildings:**

- 1. No sign, insignia, illumination, advertisement, notice or any other lettering / equipment shall be exhibited, inscribed, painted, affixed, or exposed on any window or any part of the outside units or inside, allowing external visibility or attached to any area of the building without the written consent of the Association.
- 2. No awnings or other projections including televisions or radio antennas or wiring shall be attached to or extended from the outside walls of the buildings.
- 3. No external placement of bar or ornamental iron on doors, windows or patios.
- 4. No screens, shades, curtains, blinds etc., are permitted on the patio area.
- 5. Entrance door to the units cannot be changed, painted or altered in any manner without written approval of the Board of Directors.
- 6. The sidewalks, entrances, elevators, corridors and stairways of the buildings shall be kept clear of obstructions. As such they must be kept clear of bicycles, motorcycles, toy carriages, waste receptacles, footwear, umbrellas or other articles at all times.
- 7. Nothing shall be hung from doors, windows, walkways, balconies or corridors of the condo buildings.
- 8. All Unit front entry doors must be kept closed when not in use (entering or exiting a unit), for the following reasons, (a) to prevent spread of fire, (b) to minimize the spread of cooking odors (c) to minimize noise to the other Units and common areas.
- 9. Nothing shall be hung from balconies or walkways or placed in patio areas.
- 10. No residents shall keep any flammable or explosive chemical in their condo unit.

ΔΙΙ	APPLICANTS PLEASE INITIAL HERE.	

#### **Hurricane Shutters:**

- 11. No shutters may be installed without prior written approval from the Board of Directors.
- 12. Shutters may only be installed on patio doors and windows.
- 13. Shutters must be of a design that permits them to either roll up above the window or be removed completely.
- 14. Shutters must be opened at all times except when there is a hurricane warning or alert as published by the National Weather Service. These storm panels must then be removed immediately following the rescission of the hurricane alert or warning and the shutters must be opened/removed.

#### Noise:

- 15. No noise, music or other sounds, such as playing any musical instrument or operating a stereo, radio, television or sound system shall be permitted at any time if it disturbs or annoys other resident.
- 16. Work to be done in units must be done Monday through Saturday between the hours of 8:00 AM to 5:00 PM, and no such work is to be done on Sunday.
- 17. Hallways, entryways, stairways, landings, etc. are not to be used for children's play areas and/or as recreational surfaces. As such they must be kept clear of bicycles, motorcycles, toy carriages, waste receptacles, footwear, umbrellas or other articles at all times.
- 18. No excessive noise will be permitted in the parking lot area at any time (loud mufflers, loud music, unreasonable honking, screeching of tires, etc.).
- 19. Absolutely no loitering (to be defined as hanging around, etc.) is permitted in the common areas (common areas to be defined as: hallways, stairs, entryways, elevators) this includes the parking lot. As such there are no parties/gatherings permitted in previously defined common areas, including the parking lot.
- 20. All tile or wood floor must not be installed without prior written approval from the Board of Directors. All approvals will require a soundproof cork material, which has an impact insulation class of at least 50 as proven with a laboratory report when the material was tested on a six inch sub floor without a suspended ceiling. This material must be installed underneath the tile/wood floor thus reducing noises that would disturb the neighbors. All edges of hard surface flooring should be separated with at least one fourth inch acoustical sealant (silicone caulking) from contact with all walls within the unit and contact with items that are connected to walls in the unit.

#### Patios/Balconies:

- 21. Only patio furniture and plants are to be left on the patio. Clothes, towels, bed linens, etc. may not be left out to dry in the balconies/patios. Clotheslines of any kind in balconies/patios are prohibited.
- 22. Mops, brooms and any other cleaning equipment should be stored in the unit or the balcony closet so as to not be visible from the outside.

- 23. Foliage on the patio area may not extend more than 12 inches beyond the perimeter of a balcony or be allowed to drape over the sides of or cling to the walls of any balcony/patio area.
- 24. Nothing shall be swept, thrown or dropped from balconies. The use of detergents to clean balconies is prohibited since said detergent will damage the property of the unit owners in the first floor.
- 25. Animal waste in balconies must be picked up and disposed of in the garbage. It is prohibited to sweep animal waste from your balcony to someone else's property. Since animal waste can carry diseases, each unit owner is responsible to dispose of it properly and not throw it on someone else's property.
- 26. Unit owners and residents must advise guests that throwing cigarette butts from the balcony on to someone else's property (patios in the first floor) is prohibited.
- 27. According to Fire Marshal Regulations, No barbecues or open fires are permitted on any patio. We may be cited by the Fire Marshall and our insurance policy voided for not BBQs from balconies.

#### Pets:

- 28. Tenants are not allowed to have pets in this Association. Homeowners may choose to have pets under the following guidelines. Domestic pets (dogs and cats) must be registered with the Association. A pet profile must be completed for each pet. A picture of your pet must accompany such an agreement. According to Miami Dade County Pet Laws, Section 5-6 states: "Dogs, cats, and ferrets must be vaccinated against the rabies virus beginning at 4 months of age, and they must be revaccinated as directed by the vaccine manufacturer (typically, every 1 or 3 years)." These animals must then be registered with the county. All pet owners will attach a photocopy of this certificate received when the dog is registered each year (or every 3 years, depending on the vaccination).
- 29. Each owner of a pet assumes full liability and responsibility for personal injuries or property damage caused by such pet, and each Unit Owner and Resident agrees to defend, indemnify and hold the Association, its Board of Directors, Manager and their Employees harmless against any loss, claim or liability of any kind or character whatsoever arising or growing out of the privilege of having a pet at the Condominium.
- 30. Exotic animals (pets) of any kind that present a potential threat to the safety of other unit owners are not permitted.
- 31. Dogs must be on a leash at all times once they exit the unit and must remain so until they enter the unit again. Pets are not allowed to roam freely or play in the hallways or any other common area.
- 32. Pets shall not create a nuisance to other residents by any behavior including but not limited to, continuous and repeated barking, whining, crying or other disturbance. It is prohibited to leave pets unattended in balconies or patios.
- 33. Pets must be brought away from buildings before the pet is permitted to stop and relive itself. Residents are required to pick up, remove and properly dispose of the pet waste deposited by their pets on Condominium Property.

- 34. Cats must be kept inside the unit at all times and not allowed to roam free in the building and other balconies/patios.
- 35. Non-compliance with any of the above will be subject to legal action against the resident pet owner by the Board

#### Parking:

- 36. According to the Declarations of Condominium, the Association has the right to assign parking areas to establish limitations upon the size and kinds of vehicles and conveyances which may be parked or kept on the common property. The articles state: "The use of COMMON PROPERTY by the owner or owners of all PRIVATE DWELLINGS, and all other parties authorized to use the same, shall be at all times subject to such reasonable rules and regulations as may be prescribed and established by the ASSOCIATION governing such use. The ASSOCIATION shall have the right to assign parking in parking areas and to establish limitations upon the size and kinds of vehicles and conveyances which may be parked or kept on the COMMON PROPERTY.
- 37. Parking will be allowed only in those areas specifically designated for that purpose.
- 38. The driveway in front of each building is a fire lane, as such, no parking will be allowed in driveways.
- 39. Parking vehicles of any type on the lawn or walkways is not permitted
- 40. Parking is not permitted in handicapped parking spaces except with a valid permit. Florida Statute (F.S. 316.008(4) provides for a fine up to \$250.00 for drivers who illegally park in designated handicapped parking spaces.
- 41. Association will assign one (1) parking space per unit and the vehicle that is assigned to that space must have a decal. In order to be issued a decal, resident must register the vehicle with Management Company.
- 42. Guest parking spaces are for the sole use of visitors of Kenland Walk II. They are not for the use of owners/tenants. These spaces are not to be used for consecutive days, and no vehicle must park in the same parking space for 24 hours or more.
- 43. No mechanical work may be performed on any vehicle on condominium premises.
- 44. Parking is not permitted for recreational vehicles, trailers, and boats on condominium premises.
- 45. No vehicle which cannot operate on its own power or has an expired tag (or no tag) shall remain on the condominium premises. Vehicles that fall under such criteria will be towed at owner's expense.
- 46. Vehicles that remain unmoved and appear to be stored on the condominium premises for more than (5) days shall be subject to towing.
- 47. Speed limit in the parking area is 10 mph.
- 48. Any vehicle parked in a non-designated area will be towed at owner's expense.

- 49. All vehicles must be parked head in.
- 50. No car washing is allowed on the premises of the condominium.
- 51. Out of consideration for everyone living here, vehicles entering or leaving the property should not be playing loud music.
- 52. No commercial vehicles are permitted in parking spaces except when loading or unloading.
- 53. Individual parking spaces are assigned to each unit for use of unit owner/tenant, however, such spaces are not the property of the individual units/owners.
- 54. Parking space assignments expire when a unit is sold, when there is a new resident, or if said owner / resident is violating the Kenland Walk II Rules and Regulations.

#### Guests

- 55. A guest is defined as a person who is visiting either an owner or a resident, either during the daytime or staying overnight.
- 56. Guests who will temporarily occupy a unit for 10 days or less, must inform Management Company of exact days of stay and also provide copies of identification (driver's license or for out of town guests, copy of passport / visa) and vehicle registration.
- 57. Guests who will occupy a unit for 10 days or more must contact Management Company and apply with the association.

#### Children:

- 58. Children are the direct responsibility of their parents or legal guardians, including full supervision of them while on the condominium property and including full compliance by them of the Association's Rules and Regulations and Bylaws.
- 59. Playing shall not be permitted in the hallways, stairs, elevators, or other public places, nor shall they interfere in any way with the guiet and comfort of other owners and/or guests.

#### **Elevators:**

- 60. Unit owner will be liable for any and all damages incurred by the moving of furniture / property or that belonging to their tenants.
  Moving hours are Monday Friday 9:00 AM 4:00 PM and Saturday 9:00 AM 12:00 PM. Absolutely no moving is allowed on Sundays.
- 61. Owners / Tenants may not allow their children or their guest's children to play in the elevators. Young children are not allowed to ride the elevators unescorted by an adult.
- 62. Pets being transported in the elevator must be on a leash at all times and its owner is responsible for the cleanliness of the elevator.
- 63. In case of evacuation due to fire, residents must use stairways. Do not attempt to use the elevators!

#### Pool:

- 64. The pool is open from sun-up to sun-down (please refer to sign inside pool area for specific time).
- 65. There is no lifeguard on duty. Persons using the pool, do so at their own risk. Lifesaving equipment is provided for use in emergencies and is not to be used for the recreation of bathers.
- 66. All bathers must shower before swimming.
- 67. Children who are not potty-trained must use water-proof garments when using the pool.
- 68. Guests must always be accompanied by a resident.
- 69. Running, pushing, etc. are not permitted.
- 70. No food or beverage permitted in the pool area.
- 71. No glass or any other kind of breakable containers are allowed in the pool or in the pool area.
- 72. No pets are permitted in the pool or in the pool area.
- 73. Since we all have different tastes in music, loud music which disturbs your neighbors' pool enjoyment is not permitted.
- 74. Admission to the pool area is by access card only. Bathers are requested not to open the gate for anyone not having access. If you have questions regarding ordering Pool Cards and / or Pool Bathroom Keys, please call (305)251-2234 EXT 5249 or email <a href="mailto:ydiaz@lynxpropservices.com">ydiaz@lynxpropservices.com</a>.

#### **Rubbish/Garbage Disposal:**

- 75. All garbage must be in a securely tied plastic gain and placed in garbage chute.
- 76. Do not leave any unwanted items or garbage in the trash rooms, please place in the dumpster / recycling bins.
- 77. Any items that are too large to put into the trash chutes must be carried downstairs and be placed directly in the dumpsters.
- 78. Under no circumstances is garbage to be placed outside unit doors for disposal at a later time.
- 79. No dumping of building materials and / or furniture, etc. is permitted in the trash areas or elsewhere on the premises. It's the resident's responsibility to have these items hauled away from the premises.

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#### I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS STATED ABOVE.

I agree to comply and abide by these rules and any future rules of Kenland Walk II Condominium Association, as well as the By-Laws and Declarations of Kenland Walk II Condominium.

I understand that violation of any of these Rules or Covenants of the By-Laws and the declaration of Kenland Walk II Condominium may be punishable by law and / or fines.

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Unit #:			
1 <sup>st</sup> Applicant:			
Name:	Signature:	Date:	
2 <sup>nd</sup> Applicant (If applicable):			
Name:	Signature:	Date:	
3 <sup>rd</sup> Applicant (If applicable):			
Name:	Signature:	Date:	
4 <sup>th</sup> Applicant (If applicable):			
Name:	Signature:	Date:	

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#### **Pet Registration Form (OWNERS ONLY)**