

**L&C Royal Management Corporation**

*A Community Association Management Company*

13155 SW 42<sup>ND</sup> STREET STE#103  
MIAMI, FL 33175-3428  
T (305) 228-7326/7 F (305) 228-7328  
[lcroyal@lcroyalmanagement.com](mailto:lcroyal@lcroyalmanagement.com)

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**Contact Information Update Form**

Please complete and return this form to us via e-mail, regular mail, or in person.

**Association Name:** Puerto Bello Condominium No. 3 Association, Inc.

**Homeowner's Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_ **Unit #:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Other Phone #:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

I would like to receive my association statements via e-mail.

**Tenant's Name(s):** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Other Phone #:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Please note: All homeowners are responsible for maintaining this information up to date with the Association's Management Company in order to ensure proper lines of communication, especially in case of an emergency.**

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Updated By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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