



## **KCHOA Board of Directors ZOOM Protocol**

1. Must download ZOOM (**Current 5.9.3, January 24, 2022**).
2. Enter "Waiting Room."
3. Host open 6:50pm.
4. **Meeting locked 7:20pm.**
5. ZOOM Meeting security necessary and practiced.
6. **Enter** meeting **microphone muted, video on.**
7. **Video must remain on while attending meeting.**
8. Please do not greet or communicate with late arrivals.
9. Be familiar with **PARTICIPANTS non-verbal feedback.**
10. **Please wait to be recognized.**
11. Respect other participants, particularly speaker.
12. Secretary has oversight of parliamentary procedures

### **ZOOM**

**Tom "Oats" Oatmeyer is inviting you to a scheduled Zoom meeting.**

**Topic: KCHOA May 10, 2022, Board Meeting, 7:00pm**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/4080676595?pwd=NjgwV0UxTINVVDIzT1QzQ1A2Q0NEdz09>**

**Meeting ID: 408 067 6595**

**Passcode: 643662**